

1. Delivery of X 240L burgundy bins to X properties, with proper labelling for identification (**specific properties to be confirmed by Mick – document attached**).
2. Removal of all recycling bins that residents no longer require – **BwD Cage vehicle in attendance**
3. Collection of any remaining lilac sack stocks from residents. – **BwD Cage vehicle in attendance**
4. Door-to-door engagement to ensure residents who wish to recycle are provided with the correct sacks, schedules, and bins for sack storage. **BwD Education Officer on site**
5. Removal of all waste on site. Depending on the volume of waste, this may require a joint effort between **TGH** and the **Council**. Burgundy bin collection day is Tuesday 4th March.
6. Information letter delivered by TGH/Council? – **Georgina and Shamim** can help **TGH** with this letter and educational material.
7. Council Education Officers to engage with residents. **BwD Education Officer on site**

The initial task here is going to be the removal of all waste on site, this will coincide with the delivery of burgundy bins and removal of recycling bins. We would ideally need a precise number of bins to provide beforehand, so we can bring that number with us on the day without leaving us with surplus and making a more efficient use of vehicles.